January 20, 2013

TO: TWS- Western Section Executive Board

FROM: Linda W. Leeman

SUBJECT: President's Report –Winter Board Meeting

Action Items

All:

• Review draft letter distributed by Conservation Affairs at our November EB meeting. If you have feedback, please share it with Gonzales **Done**

- Revise "about us" section of the website with updated descriptions of each committee, or please notify McNerney if description already current. **Done**
- Review Ops Manual and send feedback to Perrine before 4/15. *Carry*

Leeman:

- (With McNerney) Follow up with HI to check on their bylaw status on expanding their territory before we finalize our logo. *Done*
- (With McNerney) Edit Burg's Awards Policy draft for Ops Manual to reflect 2 separate deadlines for travel grants and student travel grants. *Done*
- Talk to Candace about what the cost of training to implement the new "teaser" newsletter format would be. Carry
- Let TWS know that our board has voted to sign in support of the State and Tribal Wildlife Grants Program. *Done*
- Ask Chapel if he has a record for cutting a check to the SJV chapter and get back to Linda C.
 Follow up to make sure other Chapters also received their dues reimbursement checks.
 Done
- Find out more about what the Chapters need to do to facilitate the transition from joomla to drupal and bring it back to the Board. *Revised—see note below.*
- Research possible professional facilitators to help create a strategic plan and find out how much it will cost and bring it back to the Board. Carry
- Follow up on possibility of policy workshop during Tuesdays CAC conference call. Done
- Invite Michael Hutchins to Annual Conference. Revised –provided Doug current TWS president contact Done
- Do outreach to reach out to North Coast, Central, and HI, and student chapters to encourage participation. *Done*

Updates and Issues for Discussion

Website

• Joomla (TWS and Western Section's old web hosting platform) experienced a lot of problems in Oct/Nov/Dec. TWS' new platform, Drupel, also went down for extended periods. TWS web master and IT support staff were stretched too thin and were not able to solve the problems in a timely manner. Western Section ex. committee decided to revert to our old website (tws-west.org). We have been paying a nominal fee to maintain the backup service and keep the web name, which is super fortunate. We asked webmaster Renger to move our files back to tws-west.org and try to mirror the look of TWS's website as much as possible to make it easy for our members to navigate the sites. We have heard nothing more from TWS webmaster about moving subunits off of joomla. For chapters hosted there, you could inquire with TWS about moving to Drupel, stay on joomla (links from TWS website works, and so do links from tws-west.org), or move over to tws-west.org if you want the expense of having TWS-WS webmaster move your pages. Joomla has been working for the past 6+ weeks to my knowledge.

<u>Program Director Contract (FOR DISCUSSION)</u>

Cynthia Perrine's contract was due for renewal in October 2012. We have had several
iterations of revisions with coordination from the executive committee (Pres, Past Pres,
Pres-Elect). Cynthia's efforts help the Section continue to function at a high level and
focus on accomplishing key tasks and initiatives. Without her work, TWS WS would not
do many of the things that our members have come to expect from our organization.
Cynthia will be summarizing her upcoming work and we will discuss the renewal of her
contract and the details of her scope of work. (See draft contract attached).

2015 Annual Conference Venue Search

• With Meeting Planner Renger's skillful negotiation, I signed a contract for the 2015 annual meeting at the Hyatt Hotel in Santa Rosa.

Gray Wolf Management in California-Stakeholder Group

Last year TWS –WS was invited to participate in a stakeholder group organized by DFW.
 I attended the April 23, 2012 meeting and a follow up session is planned for Feb 5, 2013.

 I plan to participate and share TWS' views on wolf conservation and management as reflected in the fact sheet and position statement, as DFW continues to develop a strategy for responding to the presence of wolf OR-7 in California and prepares for wolf management scenarios in California.

Other Activities

- Assist with editing and oversaw formatting an printing of annual meeting program and abstract booklets
- Miscellaneous correspondence about annual meeting planning
- Reviewed and oversaw vote on travel grant and award candidates

- After delays and uncertainties from TWS about stability of joomla, directed Webmaster Eric Renger to move our web content (including annual meeting info) to our "old" web address (tws-west.org)
- Oversaw preparation of fall/winter edition of newsletter
- Researched and signed contract agreement for 2015 annual meeting at the Hyatt, Santa Rosa (visited Dulce Hayes Mansion in San Jose and Doubletree Hotel in Rohnert Park) with assistance of meeting planner Renger
- Assisted with search for pres-elect, Section-rep, and certification review board candidates
- Worked on renewed contract with Cynthia Perrine, Program Director
- Approve expense claims and contractor's invoices
- Participated monthly conference planning calls with Pres-Elect Doug Bell

TO: TWS- Western Section Executive Board

FROM: John T. McNerney

SUBJECT: Past-President's Report - Winter 2013 Executive Board Meeting

Major activities since November 2012:

• Advised and assisted the President and President-Elect on various matters.

- Recruited candidates for Pres-Elect.
- Continued work on Transaction OCR conversion.
- Received and reviewed abstracts for the "Urban Wildlife" technical session. Coordinating speakers and session schedule.
- Finalized new Western Section Logo.
- Worked on recruiting a Western Section representative for the TWS Certification Board.
- Began communicating with potential members of a Transactions Advisory Committee.

Coming up:

- Finalize election results and notify candidates.
- Attend annual meeting
- Transition to Section Treasurer position
- Hire student to complete Transactions OCR conversion
- Coordinate Transactions Advisory Committee

Action item status:

- Contact Eric to put notification on website that Transactions is "under construction". **Done**
- With Leeman, follow up with HI to check on their bylaw status on expanding their territory before we finalize our logo. *Done*
- With Leeman, edit Burg's Awards Policy draft for Ops Manual to reflect 2 separate deadlines for travel grants and student travel grants. *Carry*
- Work on new logo. *Done*
- Create contract language for student hire on optical recognition project. **Done**
 - Looking for student at UCD to work on project.
- Contact Dave Wyatt to see if he has a student for the job. **Done**
 - No word back from Dave as of yet.
- Follow up with Eric Renger to discuss membership and officer access to website. *Carry*
- Follow up with Bill Tietje to see if he's willing to publish the 7 Transactions manuscripts we already have while we try and find a permanent Transactions Editor. *Carry*
 - I have a lead on someone who may take on editor position. Plan to hold Transactions Advisory Committee meeting at annual meeting.

TO: Western Section Board

FROM: Linda Leeman, President

SUBJECT: Treasurer's Report

Craig Bailey has resigned as Treasurer so I have prepared the following financial report in his absence.

I am pleased to report that 2012 was another good year for the Western Section. Our beginning balance for the year was \$281,640.40 and our final balance was \$355,241.02 for a net increase of \$73,600.40. We are still holding about \$75,000 from grant we are managing for the Packard Foundation for a research project in Hawaii. So, on first glance, it appears we had a "break-even" year. However, if we look at the income from the events we held in 2012 and compare that to our expenses for the year (as shown below), we can see that the Section had a very productive year. The net income for these events was \$100,862.87 and our expenses were \$68,708.59, leaving a net income of \$32,154.28. We believe this is a much more useful way to assess the year because our starting and ending balances varying widely each year due to variable patterns of income for the annual meeting and CNR workshop which are largely received in December and January.

Income from Section Events and Other Main Sources

2012 Annual Conference Profit 2012 Section Workshops Western Section Dues Professional Products Dividends Other Income	\$ \$ \$ \$ \$ \$	53,601.37 19,092.82 15,360.00 4,081.00 7,966.38 761.30 100,862.87
Section Expenses General Administration Program Director Web Management Newsletter Transactions	\$ \$ \$ \$	6,792.79 16,001.76 2,141.40 3,554.25 350.00
Bookkeeping Accounting	\$ \$ \$	5,462.22 915.00

Exec. Board Expenses		\$ 6,917.09
Donations, Awards, Grants		\$ 9,214.88
Bank Fees		\$ 6,072.16
2013 Annual Meeting		\$ 4,625.00
2014 Annual Meeting		\$ 1,871.03
2015 Annual Meeting		\$ 507.50
Other Expenses		\$ 4,283.51
	Total	\$ 68,708.59



Western Section of The Wildlife Society Section Representative and Membership Committee Report

Executive Board Meeting – January 2013 Annual Conference Meeting

Section Representative to TWS Council

January 20, 2013

- Executive Director Search. TWS proudly announces Dr. Byron "Ken" Williams as the new Executive Director (ED) of The Wildlife Society. He comes with over 30 years of experience in the wildlife profession that are too numerous to note here. See the latest edition of The Wildlifer and the news announcement on the TWS website for more background on Ken. He starts March 4. This is welcome news to Past President Paul Krausman who continues to serve as interim Executive Director and Darryl Walter who serves as Chief of Staff at headquarters until Ken arrives.
- Other Changes at Headquarters. Shannon Pederson, Subunits and Certification Program Manager, has been accepted into the Ph.D. program at the University of Maryland and to pursue her studies of urban coyotes in the Washington D.C. area, has resigned from TWS. TWS has her position advertised, see the TWS webpage.
- Leadership Institute funding. [DISCUSSION] Due to the seriousness of the budget situation, Council decided it could not fund the Leadership Institute (LI) in the budget for 2013 but approved it to continue if alternative funding is found. Laura Bies and Terra Rentz are planning to hold the LI in Milwaukee and they are working on seeking grant or foundation funding for the \$15,000 needed. An alternate fallback option is to ask subunits to contribute towards the program, either through an equal split in costs or by sponsoring selected participants (estimated at \$1,000 to \$1,500 travel support per participant). Attached are a list of past participants by Section. Note that the Western Section has at least 3 additional participants that were formerly or are now associated with the Section (Emily Hamblen 2008; Serra Hoagland 2012; Liisa Schmoele 2012).
 - Question: Would the Section consider sponsoring \$1,000 to \$1,500 to TWS to fund the Leadership Institute,
 if needed? Note: only conceptual support is sought at this time.
- **Strategic Plan.** Due to the delay in hiring the ED, Council has moved the special meeting to do the 5-year update of the Strategic Plan to just prior to the Annual Conference in Milwaukee.
- Membership Ad Hoc Committee. I'm working on assessing membership demographic changes and recommendations to enhance TWS member services in general, as well as at Conferences. Cynthia Perrine and Serra Hoagland are on this committee with me.
- **Update to website and listservs.** At the worst timing for us, TWS experienced significant website problems. As a result we've reverted back to our TWS-West website. The TWS site appears to be stable again, however, TWS will be examining different options for website management. Our member survey will ask about preferred group management (Yahoo versus Google versus other). The member results will help us determine if we should move from Yahoo Groups. The limitation of direct additions of 10 member per day remains a difficulty requiring extra work.
- **Awards.** Information for TWS awards is available online. Please share the information about these awards and consider nominating yourselves or your members or other groups or organizations for these prestigious awards.
- Section Rep Nominations. I am pleased to announce that we have two excellent candidates to replace me as I end my second 3-year term on TWS Council this year. Cynthia Perrine and Jeff Lincer have agreed to be nominated for Western Section Representative. The elections will be run by TWS later this year with the incoming Representative to be installed in October in Milwaukee.
- **Next Council meeting** will be held March 24-25 just prior to the 78th North American Wildlife & Natural Resources Conference in Arlington, Virginia.

Membership Committee

- Our 2012 membership was 917 (see note below). Our 2013 membership through 01/31/13 is 849.
- Note, I'm continuing to work on the best way to fully move to monthly expirations. I've had to clean up past records to assign expiration dates. I will need to develop new data queries to display month to month membership numbers. This is complicated. For example, if someone joined in June 2012, they were a partial member in 2012 and membership will expire June 30, 2013 making them a partial member in 2013. Thus, compared to the 849 figure above, the membership number through 2/28/13 is 771, recognizing that some memberships will expire 1/31/13. TWS tracks month over year (e.g. January 2013 compared to January 2012) and I'll be developing those statistics later this year.
- I'm emailing out mass renewal notices at least quarterly. I'll target recent members with more frequent reminders. My next task is to focus on TWS members who are not WS members. I am also planning to do a postal mailing for members who do not have a valid email. For recent members with valid email, I would like to send out a postcard renewal reminder later this spring.
- Reminder of TWS (National) membership benefits. If you are a TWS member, you are entitled to a 25% discount on Wiley scientific books and Johns Hopkins Univ. Press books. Go to the Membership Center on the TWS website to learn more and access the coupons.

Yasuda: Action Items

All:

• No applicable actions.

Yasuda:

- Find out if national will comp TWS conference registration costs for recipients of the distinguished service award. *done*
- Ask Eric Renger to create password access for Chapters to be able to access their current member lists on website. *Carry [Checking with Eric, will document process in Operations Manual.]*
- Check with Eric, Candace, & Janine to determine if we need a new laptop. Carry [Suggest any proposals for new laptop purchases just be submitted to Board. I don't think I need to be directly involved as needs tend to be tailored to the individual. I will continue to manage projectors. For laptops, Eric or I could provide advice as needed.]
- Pilot unified database and work with Walters to see if TWS can drive our renewal system this year. carry [on hold while TWS determines move to new system. I now have demographic data from TWS and will crosswalk for our members. Will target TWS only members for renewal.]
- Member survey with Perrine. [in progress via Perrine]
- Coordinate w/Renger to mine conference data to determine what percentage of section members are students and federal, state, or private sector employees. *in progress* [Conducting as part of TWS analysis. Will be done this spring.]
- Update the Operations Manual's online voting procedure. *in process Procedures being refined by Leeman*.
- Follow up with National to find out is we have to expand our boundary before the HI Chapter can expand theirs. [email sent, waiting for reply]

Don Yasuda

Western Section Representative to TWS Council
Western Section Membership Coordinator
PO Box 1016, Diamond Springs, CA 95619 (530) 409-5405 dyasudaTWS@comcast.net



Western Section of The Wildlife Society Section Representative and Membership Committee Report

Executive Board Meeting – January 2013 Annual Conference Meeting

Western Section Membership Data 1990-2013

Data: TWS 01/19/113; WS 01/19/13

qry_ALLDATA_Crosstab									
Expires	Total Of WS_ID	Honorary	Life1/3	Lifetime	NewProf	Regular	Retired	Student	
1990	241					241			
1991	326					326			
1992	431					430		1	
1993	499					499			
1994	455					455			
1995	509					509			
1996	558					558			
1997	490					490			
1998	517					516		1	
1999	641					640		1	
2000	703			2		695		6	
2001	899	1		1		891		6	
2002	919	1		2		875		41	
2003	982	1		8		905		68	
2004	895	1		9		820		65	
2005	799	1		9		722		67	
2006	761	1		12		681		67	
2007	685	1	1	13		595		75	
2008	777	1	1	14		648		113	
2009	775	1	1	14		601		158	
2010	768	1	1	15		568	1	182	
2011	850	1	2	17	20	698	1	111	
2012	917	1	2	17	39	692	30	136	
2013	665	1		17	30	512	31	74	
2014	29				2	20	2	5	
2015	3					3			
2016	1					1			

Note: These numbers will change slightly as I'm cleaning up the database for monthly expires.



Western Section of The Wildlife Society Section Representative and Membership Committee Report

Katie Moriarty - 2006

Executive Board Meeting – January 2013 Annual Conference Meeting

TWS Leadership Institute - Participants by Section and Year

North Central

Michael Larson- 2006 Krysten Schuler- 2008 Lesa Kardash - 2009 Liz Ball – 2010 Shauna Marquardt – 2010 Jessica Dowler – 2011 Liisa Schmoele – 2012

Northeast

Jordan Bailey - 2007 Lori Lauer - 2007 Angela Fuller - 2008 Emily Just - 2010 Marnie Pepper - 2010 Walter Veselka - 2010 Chadwick Rittenhouse - 2011 Virginia Tilden - 2012 Valorie Titus - 2012

Northwest

Julie Cunningham – 2008

Emily Hamblen - 2008

Whisper Camel - 2009 Dana Sanchez - 2009 Jami Belt – 2010 Kris Boyd – 2010 Shawn Cleveland - 2011

Western

Julie Remp – 2007

Mackenzie Shardlow-Jeffress-2010

Cheryl Lohr – 2011

Dominic Bachman – 2012

Central Mountains and Plains

Bridgette Flanders - 2006 Emily Munter - 2006 Silka Kempema- 2006 Raquel Wertsbaugh - 2006 Lucas Negus - 2007 Noe Marymor - 2007 Susan Rupp - 2007 Dan Thompson - 2007 Sarah Bucklin - 2009 Nick Kaczor – 2009 Katlin Miller – 2009 Mindy Rice – 2009 Daniel Walsh - 2009 Amy Zavala - 2009 Teresa Zimmerman - 2009 Martin Grenier – 2010 Rickey Jones – 2010 Nichole Cudworth – 2011 Tony W. Mong - 2011

Southeast

Jordona Kirby – 2006 Sheldon Owen – 2006 Erin Patrick – 2006 Lori Williams - 2006 Nicholas Sharp - 2007 Marsha Ward - 2007 LeAnne Bonner - 2008 Kelly Douglass - 2008 Jon Klimstra - 2008 Daniel McDonald - 2009 Tiffany Whitsitt - 2009 Bridget Collins - 2010 Elizabeth Johnson – 2010 Robert Byrd - 2011 Raymond Iglay – 2011 Chris Ayers – 2012 Megan T. Cook – 2012 Richard Gerhold – 2012

Southwest

Jenny Garrett - 2007
Allison Fowler - 2008
Mayra Moreno - 2008
Rachael Ranft - 2008
Jena Moon - 2009
Kerry Nicholson - 2009
Kerry Nicholson - 2009
Audrey Owens - 2009
Kent Fricke - 2010
Annaliese Scoggin - 2010
Lindsay Smythe - 2010
Jonathan Derbridge - 2011
Johnathan O'Dell - 2011
Megan Clayton - 2012
Serra Hoagland - 2012
Aletris Neils - 2012